



Code of Practice

Exemplary Ethical Practices for All Members of the Australian Camps Association

A Code of Practice identifies those behaviors and attitudes the profession believes to be minimum acceptable commitments to the well being of others. It is not possible for a code to identify or include all such practices or concepts. The existence of a Code of Practice cannot guarantee that all persons will behave in ways deemed ethical by all other persons. A code is built on a commitment to integrity, truthfulness, and fairness to all persons.

To that end, the members of the Australian Camps Association (ACA) agree, by their membership, to uphold the following:

1. I shall conduct myself in a manner consistent with the Association's mission: *"The Australian Camps Association develops, supports and promotes the delivery of camp experiences that provide positive community, social and personal outcomes"*.
2. I shall recognise my responsibility for the welfare of others in my care.
3. I shall abide by and comply with the relevant laws of the community.
4. I shall be a member in the proper ACA classification and I shall disclose my affiliation with ACA only in a manner specifically permitted by the Association.
5. I shall speak for the Association only when specifically authorised to do so and will otherwise make it clear that my statements and actions are those of an individual member.
6. I shall respect the confidences of ACA members, camps, and other constituents within the camp community; however, I shall accept responsibility to pass on to the appropriate ACA official, information I deem reliable that will help protect the camp community against unethical practices by any individual.

Exemplary Ethical Practices for Camp/Outdoor Program Owners, Directors, and Executives

The Association recognises the camp or outdoor program owner, director, and executive as the primary professional person assuming the greatest responsibility for actual camp practices. Therefore, in addition to the Code of Practice for all members, any member operating a camp or providing outdoor activities to the public agrees to subscribe to the following:

7. I shall endeavor to provide an environment conducive to promoting and protecting the physical and emotional well being of the campers and staff.
8. I shall seek to instill in my staff and campers respect for the natural environment and observe ecologically sustainable practices which reflect a commitment to the health of that environment.
9. I shall be truthful and fair in securing and dealing with client groups, campers, parents/guardians, other members and staff.
10. I shall pay the correct membership fees as established by the ACA Board of Directors.

11. I, or my agent, will promptly respond to any and all complaints received by me and make a good faith effort to resolve all such complaints in accordance the camp's written policy incorporating generally accepted good business practices and the ACA Code of Practice.

Non compliance with these practices:

All ACA members must be prepared to adhere by this code as agreed in the membership application process.

If a complaint is received about a member's adherence to these practices, a committee will be established to hear the matter. If the member is found in non-compliance with the code, the Board of Directors of the Association may suspend or cancel membership for the individual and/or may suspend or withdraw accreditation of the campsite.