ACA Annual General Meeting

Friday 20th November 2025, 2:00pm (AEDT)
Online

MINUTES

PRESENT:

ACA Board and Staff: Pam Kappelides (Chair), Ricky Lu, Emma Hollis, Helen Williams, Gemima Weiler, Luke Jansons, Shawn Weiler, Rob Cummins, Peter McDougall, Jessica Hough, Trudi Donelly.

ACA Members:
Tim Chandler, Cave Hill Creek and Silverband Lodge – VIC
Angela Chandler, Cave Hill Creek and Silverband Lodge – VIC
Leighton Boyd, Silverband Lodge - VIC
Renae Lowry, YMCA Victoria – VIC
Daniel Whykes, YMCA Victoria – VIC
Jim Boyle, YMCA Camp Manyung - VIC
Colin French, KFA Camp – VIC
Christine Laidlaw, Log Cabin Camp AND Adekate Camp - VIC
Chris McGrath, Warra Gnan Camp - VIC

Apologies (unable to join meeting – log in issues): Emily Cordell, Scouts SA, Woodhouse Adventure Park – SA, Justin Osborne and Brooke Vantwist, Forest Edge Recreation Camp (non-voting) - WA

Acknowledgement of traditional owners – *Pam Kappelides*

1. **Apologies – *Pam Kappelides***
   Noted in table above.

2. **Minutes from 2024 AGM– *Pam Kappelides***
   NIL

   Moved: *Gemima Weiler* ***Seconded:*** *Ricky Lu*

3. **Chair's Report – *Pam Kappelides***
   Pam summarised and spoke to her Chair's Report.

4. **Chief Executive Officer Report – *Peter McDougall***
   Peter summarised and spoke to his CEO Report.

5. Finance Report – Ricky Lu

Ricky tabled the audited financial accounts for the 2024/2025 financial year. he highlighted the challenging economic climate that Australia is facing, and ACA is not immune from this.

The past 12 months have been challenging for the People Outdoors Program who were impacted by the NDIS changes to their funding model. These changes led to a significant drop in revenue compared to previous years and the 2025 Budget. The ACA Staff are working diligently to try and meet the ever changing NDIS landscape to recruit and retain participants for the program.

Most other areas of the profit and loss statement met budget with the commercial and partnerships area performing above budget.

The ACA cash reserves are in strong position, and the next financial year will be equally challenging. The overall financial performance, although disappointing, was minimised by closely monitoring all areas of the finances throughout the year.

Ricky asked for questions, and none were forthcoming.

Motion: The ACA Board proposes the presented ACA audited accounts for 2024 / 2025 financial year be accepted.

Moved: *Pam Kappelides* ***Seconded:*** *Helen Williams*

6. Board Nominations / Recognition of Retiring Directors - *Pam Kappelides*

Pam provided an update on the nominations for the vacated Board positions. Luke Jansons was up for re-election plus there were two vacant seats on the Board.

Three nominations were received, those being:

- Luke Jansons
- Emily Cordell
- Emma Hollis

In accordance with the ACA Constitution, all three nominations were elected unopposed.

Luke will enter his final (3rd) term on the ACA Board, whilst Emma and Emily will commence their first elected term on the Board.

Pam acknowledged Daniel Whykes and Suzie Leask who both stepped from the Board during the past Financial Year. She thanked them for their contribution to ACA.

Closing

Pam wrapped up the meeting by thanking everyone for attending the AGM, and for their ongoing support of ACA. She wished everyone well for the Festive Season and she looks forward to seeing everyone in the New Year.

Meeting Closed: 2:29pm