



ABN 35 115 082 212

**AUSTRALIAN CAMPS ASSOCIATION
2022 Annual General Meeting**

2:00pm, Wednesday 30th November 2022

Hybrid Event via webinar (Zoom) and in-person at Novotel Melbourne Preston, 215 Bell St, Preston VIC 3072.

Draft Minutes

1. Acknowledgement of Country – Pam Kappelides

The ACA acknowledges that wherever our members are situated across Australia, Indigenous people are the Traditional Custodians of country. They have lived, walked and cared for the lands, waters, environment and wildlife for over 60,000 years.

2. Welcome/Apologies for AGM – Pam Kappelides, President, ACA Board

Apologies (2): Wayne Lewis (Camp Goodenough, NSW)
Shawn Wilkey (ACT)

Attending

ACA Board (9) Pam Kappelides (VIC) - in person
Angela Chandler (Cave Hill Creek, VIC) - in person
Gemima Weiler (Bindaree, VIC) - in person
Daniel Whkyes (Urban Camp, VIC) - in person
Rob Cummins (YMCA Lady Northcote, VIC) - in person
Helen Williams (VIC) - in person
Graham Sharpe (DLGSC, WA) - *online*
Genevieve Colaguirri (Encompass Outdoors, NSW) - *online*
Luke Jansons (Active Education, SA) – *online*
Campbell Message (VIC)

Members present (13): Andrew McGuckian (Life Member) - in person
Anthony Bates (Active Education) - *online*
Bec Fox (Individual, QLD) - *online*
Brendan Smith (Life Member) - *online*
Brett Bowden (AB Sales, VIC) - *online*
Colin French (Kingslake Forest Adventures Camp, VIC) - *online*
David Strickland (Southern Cross Recipient, VIC) - *online*
Don MacDowall (Southern Cross Recipient, VIC) - *online*
Julie Parr (Life Member, SA) - *online*
Jodi Neary (The Ranch Mornington Peninsula) - *online*
Matt Bowker (Kangarooobie) - *online*
Olga Gordon (Forest Lodge Farm) - *online*
Tim Chandler (Cave Hill Creek, VIC) - *online*

Proxies (0):

Other Guests (3): Suzie Leask (Australian Business Lawyers) - in person
 Gordon Mallett - *online*
 Ricky Lu - *online*

ACA staff (11): Rod Thomson (CEO) - in person
 Jessica Hough (Events and Communications) - in person
 Athena Warren (Assistant Camp Coordinator) - in person
 Sandra Murphy (Camp Coordinator) - in person
 Melissa Puccio (People Outdoors Manager) - in person
 Olivia Digiglio - (Assistant Camp Coordinator) - in person
 Louise Johnston (Accounts Manager) - in person
 Sanchi Kariyawasam - (Chief Finance and Operations Officer - Positive Start) - in person
 Stuart Cunningham - (Senior Accountant - Positive Start) - in person
 Stephen Hamilton (Membership and Preferred Suppliers) - in person
 Simon Milligan (Accessibility Manager) - *online*

19 members present or by webinar / proxy. A quorum has therefore been achieved.

3. Acceptance of the Minutes of the 2021 AGM

Motion: That the Minutes of the AGM held on the 30th November 2021 be confirmed as a true and accurate record of the meeting.

Moved: Pam Kappelides

Seconded: Daniel Whykes

Adopted

4. President's Report – Pam Kappelides

ACA President, Pam Kappelides, spoke to the President's report outlined in the 2021-2022 Annual Report.

Motion: That the President's Report be received.

Moved: Pam Kappelides

Seconded: Angela Chandler

Adopted

5. Treasurer's Report and Annual Financial Report for 2021/22 – Angela Chandler

ACA Treasurer, Angela Chandler, spoke to the Treasurer's report outlined in the 2021-2022 Annual Report and accompanying Consolidated General Purpose Financial Statements for the year ended 30 June 2022.

Motion: That the Treasurer's Report and Consolidated General Purpose Financial Statements for the year ended 30 June 2022 be received.

Moved: Angela Chandler

Seconded: Daniel Whykes

Adopted

6. CEO's Report –Rod Thomson

ACA CEO, Rod Thompson, spoke to the CEO's report outlined in the 2021-2022 Annual Report.

Motion: That the CEO's Report be received.

Moved: Pam Kappelides

Seconded: Helen Williams

Adopted

7. Appointment of Auditor for 2022/23

Motion: That the ACA appoint the Auditor, Ryk Eksteen (Collins and Co.), to audit the 2022/23 Financial Accounts.

Moved: Angela Chandler

Seconded: Bec Fox

Adopted

8. Special Resolution: Amendment to ACA Constitution

ACA President, Pam Kappelides, spoke to special resolution, with contribution from Graeme Sharpe (ACA Board Member and Chair of Governance Sub-Committee) and Suzie Leask (Australian Business Lawyers).

Discussion was held, and questions answered regarding the constitution amendments. No objections were made to the amendments.

Special Resolution: To consider and, if thought fit, to pass the following resolution as a special resolution of Australian Camps Association:

"That the existing constitution of Australian Camps Association is revoked and the constitution provided with Notice of AGM is adopted as the constitution of Australian Camps Association on and from the close of this meeting."

Vote: This resolution was put to member vote via electronic voting prior to the 2022 AGM. Voting has been open since Friday 25th November 2022. Time will need to be allocated for questions and discussion (if any) of the proposed ACA Constitution (before the vote closes - determined by President).

President formally announced that voting closed at 2:35pm on 30 November 2022 during the AGM

Result: *The results of the vote are 100% 'For' and it is adopted that the Amended Constitution be effective at close of the 2022 ACA AGM.*

9. Announcement of changes to the ACA Board

Retiring Directors/Treasurer

Angela Chandler (Cave Hill Creek, VIC)

Newly Elected Directors

Nil

Re-elected Director

Daniel Whykes (Urban Camp Melbourne, VIC)

	Luke Jansons (Active Education, SA)
Re-appointed Directors	Helen Williams (VIC) Shawn Wilkey (ACT) Campbell Message (VIC)
Newly appointed Director/Treasurer	Gordon Mallett (TAS)
Incoming/Continuing President	<i>Board meeting to be held post AGM to appoint Chair and Deputy Chair</i>
Past President	Based on the result of special resolution there is no longer a <i>Past President</i> position.

The 2022-2023 ACA Board is:

Elected Directors

Pam Kappelides	Latrobe University (VIC)
Luke Jansons	Active Education (SA)
Daniel Whykes	Urban Camp (VIC)
Genevieve Colaguirri	Encompass (NSW)
Gemima Weiler	Bindaree, (VIC)
Graham Sharpe	DLGSC (WA)
Rob Cummins	YMCA Lady Northcote Recreation Camp (VIC)

Appointed Directors

Gordon Mallett	Treasurer	(TAS)
Helen Williams		(VIC)
Shawn Wilkey		(ACT)
Campbell Message		(VIC)

With the adoption of the new constitution at the close of the AGM, the new board will meet post AGM to appoint a Chair and Deputy Chair.

10. Recognition of retiring Board Directors.

Noted: That the ACA thanks Angela Chandler for her more than six years of service to the Board as ACA Treasurer since 2016.

Angela was presented with a trophy in recognition of her time and contribution to the ACA Board.

11. AGM closed at: 2:47pm (AEDT)

Thanks were given to attendees online and in-person for their attendance to the AGM. Those in attendance in-person were welcomed to stay on for networking drinks.